

**Reed Memorial Library
Carmel, NY
April 7, 2021
Board of Trustees Meeting**

Minutes: April 7, 2021

Meeting called to order at: 5:02 p.m.

Present: (at Library) Jeanne Buck, Loretta Burke, (Remotely) Carla Taylor, Cindy Katz, Kate Mackie, Vickie Causa, Al Stedina, Peter Katz

Minutes: A motion to accept the minutes of the March 7, 2021 meeting was made by Peter Katz, Second by Cindy Katz. All in favor, motion carried.

Financial Report: Al reviewed the financial report for all and noted that all is in order.

Audit Claims: A motion to accept the audit claims was made by Peter Katz, second by Cindy Katz. All in favor, motion carried.

Director's Report: Jeanne reported on Programming throughout the pandemic and the arrangements made with Gilead Presbyterian Church to hold story time on their lawn this summer. A new staff member hired to replace a vacancy and Building Repairs and Improvements.

Old Business:

A motion to repair the skylight with a reproduction (option C) was made by Kate Mackie, Second by Carla Taylor. All in favor, motion carried. A motion to accept the Personnel Policy was made by Cindy Katz, second by Peter Katz. All in favor, motion carried.

New Business:

A motion to accept the Facilities plan was made by Carla Taylor, second by Loretta Burke. All in favor, motion carried. A motion to accept the Circulation Policy was made by Carla Taylor, second by Al Stedina. All in favor, motion carried. A motion to accept publication of the Annual Report to the Community was made by Carla Taylor, Second by Peter Katz. All in favor, motion carried. A motion to set the Referendum Date on October 4, 2021 was made by Kate Mackie, second by Vickie Causa. All in favor, motion carried. A motion to accept new hire Joanne Przymyski as part time circulation clerk at a rate of \$12.50 an hour was made by Loretta Burke, second by Kate Mackie. All in favor, motion carried.

Other:

Once all members are fully vaccinated board meetings will resume in-person at the Library.

Meeting adjourned:

Motion to adjourn at 5:30 p.m. was made by Cindy Katz, second by Carla Taylor. All in favor, motion carried.

The next Board Meeting: Wednesday, May 5, 2021 at 5:00 at the Reed Memorial Library

Submitted by: Loretta Burke

Forwarded on: April 8, 2021