

**Reed Memorial Library  
Carmel, NY**

**Minutes: August 4, 2021**

**Meeting called to order at: 5:01 p.m.**

**Present: Jeanne Buck, Cindy Katz, Al Stedina, Loretta Burke, Kate Mackie, Carla Taylor, Vickie Causa**

**Absent: Peter Katz**

**Minutes:** A motion to accept the minutes from the July 7, 2021 meeting was made by Cindy Katz, second by Vickie Causa. All in favor, motion carried.

**Financial Report:** A motion to accept the financial report was made by Al Stedina, second by Loretta Burke. All in favor, motion carried.

**Audit Claims:** A motion to accept the audit claims was made by Al Stedina, second by Kate Mackie. All in favor, motion carried.

**Director's Report:** Jeanne reported on in-library programming for the fall. There will be some staff changes as a result of Kelly's resigning and Joanne not being available in the evenings. To canvas for a replacement for Kelly, her job description will be published on the libraries Facebook page and on Indeed. Construction grant paperwork will be submitted to include repairs to the roof, skylight replacement, all the coping stone work, a new sign and repairing the plaster ceiling and part of the crown molding. The upcoming budget vote and board member election will be held at the Gilead Church on October 4, 2021 from 12 noon to 5:00 p.m.

**Old Business:** A motion to accept the roof repair bid from Suburban Construction Company of New York was made by Carla Taylor, second by Kate Mackie. All in favor, motion carried. A motion to have Suburban Construction Company of New York repair the water damage to the plaster ceiling and crown molding, that was created by the roof leak, a cost of \$17,600. was made by Carla Taylor, second by Cindy Katz. All in favor, motion carried.

**New Business:** A motion for State Aid for Library Construction Program was made by Carla Taylor, second by Vickie Causa. All in favor, motion carried. A motion to increase the tax levy for the 2022 Library Budget but stay under the 2% cap was made by Al Stedina, second by Kate Mackie. All in favor, motion carried. A motion to request an increase of \$15,000.00 in funds from the Town of Carmel for the 2022 Library Budget was made by Cindy Katz, second by Kate Mackie. All in favor, motion carried.

**Other:** Two seats for Reed Library trustees were announced in a press release published July, 2021. Petitions were made available to interested candidates and are due back on September 2, 2021.

**Motion:** A motion to adjourn the meeting was made by Loretta Burke, second by Al Stedina. All in favor, motion carried. Meeting adjourned at 5:37 p.m.

**The next Board Meeting:** Wednesday, September 1, 2021 at 5:00 p.m. in the Reed Memorial Library.

Submitted by: Loretta Burke  
Forwarded on: August 10, 2021