

**Reed Memorial Library
Carmel, NY
May 5, 2021
Board of Trustees Meeting**

Minutes: May 5, 2021

Meeting called to order at: 5:02 p.m.

Present: (at Library) Jeanne Buck, Loretta Burke, (Remotely) Carla Taylor, Cindy Katz, Vickie Causa, Al Stedina, Peter Katz

Absent: Kate Mackie

Minutes: A motion to accept the minutes of the April 7, 2021 meeting was made by Cindy Katz, Second by Vickie Causa. All in favor, motion carried.

Financial Report: Al reviewed the financial report for all and noted that all is in order.

Audit Claims: A motion to accept the audit claims was made by Al Stedina, second by Cindy Katz. All in favor, motion carried.

Director's Report: Jeanne reported on Programming: In-Person Programming is slowly coming back, the Collaborative Puzzle Project, Scavenger Hunt, Plant Swap, Teen Library Council and Art Show. Building Repairs and Improvements: The Roof work is out to bid. Bullet aid and financial report for the window grant has been submitted. Letters have been sent to the county legislator and executive asking for their support and the library's internet upgrade. Miscellaneous: There have been two new five star Google reviews from patrons who visited the library.

New Business:

A motion to reaffirm By-Laws, Copier and Fax Policy, Whistleblower Protection Policy and Credit Card Policy with a modification to reaffirm the Local History Use Policy was made by Peter Katz, second by Cindy Katz. All in favor, motion carried.

Meeting adjourned:

Motion to adjourn at 5:19 p.m. was made by Carla Taylor, second by Peter Katz. All in favor, motion carried.

The next Board Meeting: Wednesday, June 2, 2021 at 5:00 at the Reed Memorial Library

Submitted by: Loretta Burke

Forwarded on: May 10, 2021