

**eReed Memorial Library
Carmel, NY**

Minutes: September 1, 2021

Meeting called to order at: 5:01 p.m.

Present: Jeanne Buck, Cindy Katz, Al Stedina, Loretta Burke, Kate Mackie, Carla Taylor, Peter Katz, Vickie Causa

Minutes: A motion to accept the minutes from the August 4, 2021 meeting was made by Cindy Katz, second by Vickie Causa. All in favor, motion carried.

Financial Report: Al reviewed the report and noted that all was in order.

Audit Claims: A motion to accept the audit claims was made by Al Stedina, second by Kate Mackie. All in favor, motion carried.

Director's Report: Jeanne reported on: Staffing; new staff member Mary Ann Dunn will replace Kelly McKeown at the circulation desk. Building Repairs and Improvements; The Roof Project preliminary timeline for the project. Lead and asbestos testing revealed no signs of lead paint or asbestos. The damaged ceiling will be stabilized. Scaffolding will be erected in front of the building pending permit approved from the Town of Carmel. As soon as the date is confirmed, for everyone's safety the library will be closed on that day. Miscellaneous; ReciteMe will be added to the Library's website. This program will translate written word into over 30 languages, magnifies text and changes the colors. County funds will be used to add the ReciteMe toolbar to all Putnam library websites. Town Budget Contribution; on Tuesday, September 14 at 11:00 a.m. Jeanne and Carla will meet with the Carmel Town Supervisor and Town of Carmel Comptroller about our request for additional funding. Library Hours; Starting Tuesday, September 7, 2021 the library hours will be; Monday, Wednesday, Friday 10am to 5pm, Tuesday & Thursday 10 am to 7 pm, Saturday 10 am to 1 pm. Mid-Hudson Board; Carla Taylor was nominated to represent Putnam Libraries on the Mid-Hudson Board. Election will be on October 22, 2021 (details to be determined). PCLA Annual Meeting; Library Association annual meeting is scheduled for October 26 at 6:00 pm. (details to follow).

New Business: Referendum Resolution and Resolution Appointing Poll Workers is attached. A motion to hire Mary Ann Dunn and Joanne Przymylski at a rate of \$13. an hour was made by Cindy Katz, second by Kate Mackie. All in favor, motion carried. A motion to erect a new Library Sign with the addition of a solar light was made by Loretta Burke, second by Vickie Causa. All in favor, motion carried. Reminder that transcripts for the Sexual Harassment Prevention Training Course are due by the October 6, 2021 meeting.

Other: This meeting was Al Stedina's last meeting as Treasurer to the Board of Trustees. We all wish Al well and invited him to attend our October 6th meeting.

Motion: A motion to adjourn the meeting was made by Carla Taylor, second by Kate Mackie. All in favor, motion carried. Meeting adjourned at 5:23 pm.

The next Board Meeting: Wednesday, October 6, 2021 at 5:00 p.m. in the Reed Memorial Library.

Submitted by: Loretta Burke
Forwarded on: September 8, 2021

RESOLUTION

REED MEMORIAL LIBRARY DISTRICT - BOARD OF TRUSTEES

At a duly called meeting of the Board of Trustees of the Reed Memorial Library District held on September 1, 2021 upon a motion made by Cindy Katz and seconded by Kate Mackie, it was

RESOLVED, that, in accordance with L. 2013, ch. 299, the Board of Trustees calls a referendum of the Reed Memorial Public Library District, for the purpose of electing two Trustees for three year terms to fill the seats created by the expiration of the terms of incumbent Trustees Loretta Burke and Aloysius Stedina, and it is further

RESOLVED, the Board seeks an increase in the tax levy of \$11,680. and will place the following question before the voters:

Shall the sum of \$303,423 be raised by levy of a tax upon the taxable real property within the Reed Memorial Library District for the purpose of funding the operating budget of the Reed Memorial Library?

and it is further

RESOLVED, that the election will be held on October 4, 2021 from the hours of 12:00 p.m. to 8:00 p.m. at the Gilead Presbyterian Church, 9 Church Street, Carmel, New York, and it is further

RESOLVED, that the Library Director, with the assistance of the Library's counsel, is authorized and directed to circulate nominating petitions, create and distribute absentee ballot applications, post notice of the election, print ballots and comply with the legal notice publication requirements of law in order to hold the election as scheduled herein, and it is further

RESOLVED that, the Board of Trustees authorizes the Library Director to incur costs necessary to conduct the election, including but not limited to printing, postage, publication fees, inspector fees, technician fees, polling place rent, supplies, and professional services which shall be paid by the Library upon presentation to the Board of Trustees of authenticated vouchers in accordance with its usual and customary payment procedures.

Loretta Burke, Secretary

Vote: 7 In Favor
0 Opposed
0 Abstention

RESOLUTION

REED MEMORIAL LIBRARY- BOARD OF TRUSTEES

At a duly called meeting of the Board of Trustees of the Reed Memorial Library held on September 1, 2021, upon a motion made by Kate Mackie and seconded by Carla Taylor, it was

RESOLVED, that, in accordance with L. 2013, ch. 299, the Board shall designate a resident taxpayer of the District as chairman of the election and shall designate at least two but not more than six resident taxpayers to act as election inspectors for the October 4, 2021 election, provided that no trustee shall serve as such chairman or election inspector, and the Board hereby appoints Jeffrey Oshins as the election chairman and Martin McGeachy and Charlie Roberts as election inspectors, and be it further

RESOLVED that the Board authorizes payment of \$100 to each of the appointed persons for their service in the election on October 4, 2021 and be it further

RESOLVED that the statement of the canvass of the votes for the election set for October 4, 2021 shall be delivered to the Board of Trustees after close of the polls on that date; and be it further

RESOLVED that the Board of Trustees shall meet at the Reed Memorial Library, on October 6, 2021 at 5:00 p.m., or as soon thereafter as the canvass of the votes shall be available to examine and tabulate the statements of the results of the vote in the election districts, canvass the returns in accordance with law, and declare the official results of the vote.

Loretta Burke, Secretary

Vote: 7 In Favor
0 Opposed
0 Abstention