

**Reed Memorial Library  
Carmel, NY**

**Virtual Board Meeting**

**Minutes: January 5<sup>th</sup>, 2022      Meeting called to order at: 5:05 p.m.**

**Present: Jeanne Buck, Vickie Causa, Teri Gillette, Cindy Katz, Peter Katz, Kate Mackie, Carla Taylor**

**Absent: Loretta Burke**

**Minutes:** A motion to accept the minutes of the December 1st, 2021 meeting was made by Cindy Katz seconded by Carla Taylor. All in favor, motion carried.

**Financial Report:** Peter Katz reviewed the financial report and noted that all is in order.

**Audit Claims:** A motion to accept the audit claims was made by Peter Katz, second by Vickie Causa. All in favor, motion carried.

**Director's Report:** Jeanne reported on:

- Programming:
  - Holiday on the Lake was well attended
  - In consideration of Covid and winter weather, in library programming will be suspended for January and February.
  
- Building Repairs and Improvements:
  - Doors:
    - The specifications for the new doors were sent to State Historic Preservation Office for approval.
  
  - Roof:
    - Good progress has been made on the roof. Completion still targeted for May.
  
  - Sign:
    - The new sign has been installed and well received.
  
- December donations received.

**Old Business:**

**Mandatory Vaccination Policy**

Due to the rapidly changing impact of the Covid Omicron variant, with asymptomatic and breakthrough infections occurring, a motion to table a Mandatory Vaccine Policy was made by Carla Taylor, seconded by Cindy Katz. All in favor, motion carried.

**New Business:**

**Salary Adjustment**

A recommendation was made for a modest salary increase for one member of staff.

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A motion to approve the recommendation was made by Teri Gillette, seconded by Peter Katz.  
All in favor, motion carried.

**Motion to adjourn** – made by Carla Taylor, second by Cindy Katz. Meeting adjourned at  
5:57pm

**The next Board Meeting:** February 2nd, 2022 at 5:00 p.m.

Submitted by: Kate Mackie  
Forwarded on: January 26<sup>th</sup>, 2022