

**Reed Memorial Library  
Carmel, NY**

**Board of Trustee Meeting Minutes: June 8, 2022      Meeting called to order at: 5:02 p.m.**

**Present:** Jeanne Buck, Carla Taylor, Cindy Katz, Loretta Burke, Vicki Causa, John DeJulio

**Absent:** Theresia Gillette, Kate Mackie

**Review Minutes:**

- A motion to accept the minutes of the May 4, 2022 meeting was made by Cindy Katz, second by Carla Taylor. All in favor, motion carried.

**Financial Report:** The financial report was reviewed by John DeJulio and noted that all is in order. Motion to accept was made by Vicki Causa, second by Cindy Katz. All in favor, motion carried.

**Audit Claims:**

- A motion to accept the audit claims was made by Carla Taylor, second by Loretta Burke. All in favor, motion carried.

**Director's Report:**

- Jeanne reported on: Programming: Children's program schedule is set and the Bubble Bus will be on the lawn of the Gilead Church on June 18<sup>th</sup>. The Putnam County's eight libraries will participate in a Summer Passport Program. Reed Library's souvenirs will be a raffle ticket for the Carmel Movie Theater and a Reed Library tote bag. The new start date that the Reed Library can occupy the space at Promenade on 6 is July 1<sup>st</sup>. There will be a Downton Abbey II showing and tea on Sunday July 17 at 2:00 p.m. Building Repairs: The front façade work is scheduled to begin Monday, June 13. The Library will be closed June 13 & 14 while the scaffolding is being erected. Future closing will be for two weeks beginning June 20 while the mason repairs the front of the building. Any closing beyond that date is based on masons progress and to be determined. Jeanne shared the Architect's Field Report and noted the roof work is close to completion. Miscellaneous: Brewster-Carmel Garden Club filled the planters in front of the building. The internet and phone service in the building was down last Tuesday Verizon was able to restore service by 6:00 p.m. that day. This issue caused the alarm system to be down for four days. Everything is now up and running.

**Old Business:**

- There will be three to possibly four trustee position openings this fall. Jeanne will run an ad in the local papers. Letter of interest must be sent to Jeanne from a registered voter who lives in the Reed Library District.

**New Business:**

- Carla Taylor shared information from her meetings with the PCLA, NYLA and MHLS Board.

**Adjourn:**

- A motion to adjourn at 5:26 p.m. was made by Vicki Causa, second by Carla Taylor. All in favor, motion carried.

**The next Board Meeting:** July 6, 2022 at 5:00 p.m. in the Reed Memorial Library

Submitted by: Loretta Burke

Forwarded on: June 12, 2022